

# ALL ABOUT DRIVING OF WATERFORD INC.

## Teen Driver Education Classes

A Segment \_\_\_\_\_ class begins on \_\_\_\_\_ at \_\_\_\_\_

For additional dates call 248-623-0799

### SEGMENT 1 CLASS

Students must be 14 years and 8 months to attend the class.

Segment 1 classes meet 12 days; 2 hours each day. Monday – Thursday for three weeks. The course includes 24 hours of classroom, 6 hours of behind the wheel coaching and 4 hours of behind the wheel observation.

The Segment 1 fee is \$285.00, Textbook Rental fee is \$3.00, Total cost of Segment 1 is \$288.00 which must be paid in full by the first day of class.

Cash, Check, MoneyOrder, Visa or MasterCard payment accepted.

Must obtain Level 1 License from Secretary of State before driving with parent or guardian.

To apply for a Level 1 Driver's License at the Secretary of State, you must:

- 1) Be at least 14 years, 9 months of age
- 2) Provide proof of date of birth (CERTIFIED birth certificate)
- 3) Present a Segment 1 Driver Education Certificate
- 4) Pass a vision test prescribed by the Secretary of State
- 5) Have a parent or guardian present for the Level 1 Driver License signature
- 6) Be able to provide your Social Security Number or a letter of ineligibility of SSN
- 7) Be able to provide proof of Permanent Legal presence/identity
- 8) Be able to provide proof of Michigan residency

### SEGMENT 2 CLASS

Students must have a minimum of 90 days on a Level 1 License before enrollment in Segment 2. Students must have completed a minimum of 30 hours of driving with at least 2 hours of night driving.

Class will meet three consecutive days, two hours each day.

The total cost of Segment 2 is \$45.00, which must be paid in full by the first day of class.

Cash only accepted.

Certificates are given to students after completion of class.

To apply for a Level 2 Driver's License at the Secretary of State, you must:

- 1) Be at least 16 years of age.
- 2) Have possessed a Level 1 driver's license for at least 6 months.
- 3) Have successfully completed a Segment 2 driver education course.
- 4) Have not incurred a moving violation conviction or been found responsible for a traffic crash during the 90-day period immediately prior to applying for a Level 2 driver license.
- 5) Have a parent or legal guardian certify that son/daughter has been provided at least 50 hours driving experience (10 hours must have occurred at night) after receipt of the Level 1 driver license.
- 6) Successfully complete a state certified road test.

# Applying for a license or ID? You'll Need the Following Documents



**Secretary of State**  
Terri Lynn Land

*To ensure your application process is as smooth as possible, remember:*

**W**hen applying for an original Michigan card, **you must present documentation of:**

1. A valid Social Security number or proof of ineligibility.
2. Legal presence in the U.S.
3. Identity.
4. Michigan residency (at least two documents are required).

✓ To double-check that you have all the correct documentation before visiting a Secretary of State office. If you have any questions about what is required, call the Department of State Information Center at **(888) SOS-MICH (767-6424)** toll free for assistance.

✓ Documents must be originals or copies certified with a raised seal or stamp.  
 ✓ Faxed or photocopied documents will **NOT** be accepted.  
 ✓ Foreign driver's licenses are accepted as proof of driving experience only.

✓ Documents are subject to departmental review and approval. Additional information may be required. The department may retain images or copies of any document presented.  
 ✓ In some cases, document approval may not occur in the same day and may require an additional visit.

## 1 Your Social Security number or letter of ineligibility

Present **ONE** of the following to demonstrate a valid Social Security number or ineligibility.

- Social Security card.
- W-2 or 1099 form.
- Pay stub containing your name and Social Security number.
- Valid U.S. military ID card with photo (DD-2, DD-1173 or CAC card). (Documents expired less than one year will also be accepted.)
- Letter of ineligibility from the Social Security Administration. Letters that are more than 30 days old will not be accepted.

**Note:** All Social Security information will be verified.

## 2 Legal presence

At least **ONE** of the following must be presented:

- Original certified birth certificate** issued by a government unit in the U.S. or U.S. territory.
- Valid, unexpired U.S. passport or passport card.
- Valid, unexpired Permanent Resident Card (I-551) issued after December 1997.
- Certificate of Citizenship (N-560 or N-561).
- Certificate of Naturalization (N-550, N-570 or N-578).
- Consular Report of Birth Abroad issued by the U.S. Department of State (FS-240, DS-1350 or FS-545).
- Valid, unexpired foreign passport in your name with English subtitles or translation, with stamped I-94 and an unexpired U.S. visa. (F-visa holders must also present an I-20 form; J-visa holders must present a DS-2019.)
- Valid, unexpired Employment Authorization Card (I-688, I-688A, I-688B or I-766).
- Valid, unexpired Refugee Travel Document (I-571) with stamped I-94.
- Approved U.S. Department of Labor certification with a valid, unexpired foreign passport in your name with English subtitles or translation, with stamped I-94 and an unexpired U.S. visa.

## 3 Identity verification

Present original documents to establish identity. **MORE THAN ONE** document may be required.

- Out-of-state or Canadian driver's license or ID card. (Licenses or cards expired for less than one year will be accepted.)
- Marriage license issued in the U.S.
- Divorce decree issued in the U.S.
- U.S. court order for a name change.
- Photo ID card issued by a federal or Michigan government agency.
- Valid U.S. military ID card with photo (DD-2 or CAC card). (Documents expired less than one year will also be accepted.)
- U.S. military discharge or separation documents, such as a DD-214.
- Tribal photo ID card from a federally recognized Native American tribe.
- Michigan Department of Corrections prisoner ID card. (This document requires verification.)
- Michigan driver education certificate. (For applicants age 18 and younger.)
- Michigan adoption record.
- U.S. school records, such as school ID cards with name and photo, diplomas, transcripts or yearbooks.
- If the applicant is below the age of 18 and does not have one of the above, a parent or guardian must present their driver's license or ID and sign for the applicant.
- A second document from group #2 may also be accepted. The identity requirement may also be met if two of the following documents are presented: foreign passport, I-94, Employment Authorization Card, Refugee Travel Document or U.S. visa.

## 4 Proof of Michigan residency

Bring at least **TWO** documents with your name and Michigan residential address.

- Utility bill or credit card bill issued within the last 90 days. (Electronic copies are acceptable.)
- Account statement from a bank or other financial institution issued within the last 90 days. (Electronic copies are acceptable.)
- Michigan high school, college or university report cards or transcripts less than two years old.
- Mortgage, lease or rental agreement. (Lease and rental agreements must include the landlord's telephone number.)
- Pay stub or earnings statement issued with the name and address of the employer.
- Life, health, auto or home insurance policy.
- Federal, state or local government documents, such as receipts, licenses or assessments.
- Michigan title and registration. (The registration must show current residential address.)

**Note:** Residency documents in a family member's name may be used if the family relationship can be established by other forms of documented proof.



SOS-428 (06/09)

**Note:** Your first/last name and date of birth on your legal presence and identity documents should match. If your current legal name is different from the name on your birth certificate or legal presence document, you must show legal proof of the name change, such as an original marriage license, divorce decree or court order.



ALL ABOUT DRIVING OF WATERFORD INC.  
SEGMENT 1 REGISTRATION FORM

Please Print

STUDENT FULL NAME: \_\_\_\_\_

Last

First

Middle

ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_ VERIFIED BY BIRTH CERTIFICATE

Student must be at least 14 years and 8 months by the first day of class.

PARENT/GUARDIAN'S NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMERGENCY CONTACT: \_\_\_\_\_ PHONE: \_\_\_\_\_

1. Does the student require any special accommodations to participate in the classroom phase (i.e., test being read to him/her, an interpreter, seating arrangements, etc.)? Yes \_\_\_ No \_\_\_

If Yes, please explain: \_\_\_\_\_

2. Does the student require any special accommodations to participate in the behind-the-wheel phase (i.e. adaptive devices, an interpreter, etc.)? Yes \_\_\_ No \_\_\_

If Yes, please explain: \_\_\_\_\_

3. Is the student taking any medications that may affect his/her ability to drive a motor vehicle safely?

Yes \_\_\_ No \_\_\_ If Yes, please describe \_\_\_\_\_

4. Are there any medical conditions that would pose a concern with the student's behind-the-wheel instruction (epilepsy, asthma, color blindness, hearing loss)?

Yes \_\_\_ No \_\_\_ If Yes, please explain: \_\_\_\_\_

5. Is the student's visual acuity at least 20/40 corrected? Yes \_\_\_ No \_\_\_

6. In the last six months, has the student had a fainting spell, blackout, seizure, or other uncontrolled loss of consciousness? Yes \_\_\_ No \_\_\_

7. In the last six months, has the student had a physical or mental condition which affected his/her ability to drive a motor vehicle safely? Yes \_\_\_ No \_\_\_

If the answer to question 5 is no, or either of questions 6 or 7 is yes, then the parent/guardian must provide a letter signed by the student's physician indicating that the condition has been corrected and/or is under control, and the student meets the physical and mental requirements for a motor vehicle operator's license under Section 309 of the Michigan Vehicle Code, 1949 PA 300, MCL 257.309.

CERTIFICATION: I certify that the information on this form is true and accurate to the best of my knowledge.

\_\_\_\_\_  
PARENT SIGNATURE

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

## ALL ABOUT DRIVING OF WATERFORD INC. CLASSROOM CONDUCT

The following classroom rules are to be upheld.

- 1) Absolutely no swearing in class
- 2) Students will respect others and instructors
- 3) Students will follow instructions given by instructors
- 4) No sleeping or head resting
- 5) Bring in books, pen, and paper
- 6) Take notes
- 6) No talking while instructor is talking
- 7) Students MUST be picked up on time  
There will be a \$10 charge for every 10 minutes student is picked up late.
- 8) No vandalism of property (anything destroyed will be student's responsibility and subject to be dismissed permanently from class with no refund.)
- 9) Must dress appropriately (especially during summer classes) - if not, the student will be sent home and will have to make up missed time.

If student does not adhere to rules, instructors may deduct points, assign additional homework, postpone drives, or dismiss student immediately.

We, the undersigned, understand and agree to the above conditions.

\_\_\_\_\_  
PARENT SIGNATURE

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

## ALL ABOUT DRIVING OF WATERFORD INC. HOMEWORK ASSIGNMENTS

The two following homework assignments are required in order to complete this course.

Assignment 1: Intersections – This is due after the second drive. Instructor has provided the following 6 different intersection scenarios and students are required to write how they would best handle each scenario.

6 intersection scenarios are the following:                      Hazardous situations:

1 <sup>st</sup> intersection:	Stop sign	Pedestrians crossing
2 <sup>nd</sup> intersection:	Green light	Emergency vehicle coming from behind
3 <sup>rd</sup> intersection:	Make a left turn protective green arrow	Traffic jam
4 <sup>th</sup> intersection:	Flashing red light	Someone speeding
5 <sup>th</sup> intersection:	Yield sign	Someone going too slowly
6 <sup>th</sup> intersection:	Uncontrolled intersection	Stalled out car

Example: One night while leaving Mr. B's restaurant, I came upon an intersection with a flashing red light and noticed pedestrians crossing. I checked my rearview mirror, checked for people behind me, applied the brakes and stopped at the bar line because the light was red while yielding right away for pedestrians. Once the pedestrians passed, I checked left and right to see if traffic was clear and proceeded to the next intersection. (Write about the 1<sup>st</sup> through 6<sup>th</sup> intersections in this manner.)

Assignment 2: The student is to write a one-page essay regarding driving statistics or make a poster about driving facts. Projects will be assigned to students during the first week of class. Projects must be presented in front of classmates on the third Monday of course, students need to prepare a 3 to 5 minute presentation. All projects are due that day and must possess the following:

- 1) Student's Name and Class Number
- 2) Complete sentences.
- 3) Projects must be on recent statistics or facts. Examples: Drunk driving, drugs and driving, running red lights, seatbelts and air bags, speeding, etc.

Points will be deducted if handed in late.

We, the undersigned, understand and agree to the above conditions.

\_\_\_\_\_  
PARENT SIGNATURE

\_\_\_\_\_  
STUDENT SIGNATURE

\_\_\_\_\_  
DATE

ALL ABOUT DRIVING OF WATERFORD INC.  
 5476 Dixie Highway, Suite B  
 Waterford, MI 48329, (248) 623-0799  
 STUDENT CURRICULUM CHECKLIST

Student's Name: \_\_\_\_\_

Program Number: \_\_\_\_\_

Date	Objective	MI TSE Student Manual		Student's Signature	Instructor's Signature
Day One Orientation	Student will identify the purpose of information gauges and H.T.S.	<b>Knowing Your Vehicle</b> Chp 7 Pg 7.2-7.12	<b>Highway Trans. System</b> Chp 1 Pg 1.2-1.6		
Day Two	Student will identify the various items of pre-entry check procedures. Also, S.I.P.D.E. System of Defense	<b>Preliminaries</b> Chp 8 Pg 8.2-8.8	<b>Defensive Driving</b> Chp 10 Pg 10.2-10.9		
Day Three	Student will identify the basic and responsible steps it takes to exit a parked area. Also, left and right turns. And Safety Technology	<b>Basic Maneuvers</b> Chp 9 Pg 9.2-9.17	<b>Safety Technology</b> Chp 13 Pg 13.2-13.9		
Day Four	Student will identify the purpose and the correct driver action associated with traffic devices. Also, effects of the Laws of Physics.	<b>Traffic Control Devices</b> Chp 2 Pg 2.2-2.25	<b>The Laws of Physics</b> Chp 11 Pg 11.2-11.8		
Day Five	Student will identify basic rules of driving, intersections and parking. Also, explain stopping distance.	<b>Driving Techniques</b> Chp 14 Pg 14.2-14.14	<b>Stopping Distances</b> Chp 12 Pg 12.2-12.6		
Day Six	Student will define the minimal following distance, space/tailgating and how to avoid Road Rage. Also the purpose for traffic laws, traffic courts, how to get licensed, revocation/suspension.	<b>Road Rage</b> Chp 5 Pg 5.2-5.10	<b>Administrative Laws</b> Chp 3 Pg 3.2-3.9		
Day Seven	Student will identify vehicle malfunctions and indicate the proper actions for minimizing the hazard. Basic up-keep.	<b>The Engine and Power Train</b> Chp 19 Pg 19.2-19.12	<b>The Chassis</b> Chp 20 Pg 20.2-20.8		
Day Eight	Student will identify the importance of various visual requirements of driving. Also, the effects of alcohol/drug risks involved and distractions.	<b>Physical and Mental Health</b> Chp 4 Pg 4.2-4.7	<b>Alcohol &amp; Other Drugs</b> Chp 6 Pg 6.2-6.19		
Day Nine	Student will identify proper procedures for negotiating intersections and freeways.	<b>Urban/Rural Environment</b> Chp 15 Pg 15.2-15.14	<b>Expressway Environment</b> Chp 16 Pg 16.2-16.14		
Day Ten	Student will identify the effects of natural laws, wet/dry roads, gravel/paved roads, hill/curves. Also, emergency situations.	<b>Adverse Conditions</b> Chp 17 Pg 17.2-17.15	<b>Emergency Situations</b> Chp 18 Pg 18.2-18.13		
Day Eleven	Student will identify procedures for a safe trip. Also, financial responsibility.	<b>Planning A Trip</b> Chp 22 Pg 22.2-22.7	<b>Vehicle Ownership</b> Chp 21 Pg 21.2-21.8		
Day Twelve	Final Exam				

# Student Driving Record for All About Driving of Waterford, Inc.

5476 Dixie Highway, Suite B, Waterford, MI 48329

Office # 248-623-0799 Mr. M's Cell # 248-660-3264 Mrs. Piper's Cell # 248-802-1396

STUDENT NAME \_\_\_\_\_ PHONE # \_\_\_\_\_ PROGRAM # \_\_\_\_\_

Drive	Comments
In car familiarization Residential roadways (side streets) Pedestrian alertness Controlled & uncontrolled intersections and parked cars Left and right turns	
Drive 1 Date/Time _____ Instructor Signature _____	Student Signature _____
Visual awareness of: Signs, Pavement markings, Traffic lights and Brake lights Reaction on red, Aim high in steering, Space cushion Speed and Brake Control	
Drive 2 Date/Time _____ Instructor Signature _____	Student Signature _____
Multiple lane changes (2 to 4 lanes) Mirror (5 to 8 seconds) and Blind Spot Check Following Distance, Variations of speed and Brake Control Visual awareness of: Signs, Pavement markings, Traffic lights and Brake lights Reaction on red, Aim high in steering, Space cushion	
Drive 3 Date/Time _____ Instructor Signature _____	Student Signature _____
Express freeway interstate driving Entrance & exit ramps, Merge lanes Lane changes, Mirror (5 to 8 seconds) and Blind Spot Check Visual awareness of: Signs, Pavement markings, Traffic lights and Brake lights Reaction on red, Aim high in steering, Space cushion	
Drive 4 Date/Time _____ Instructor Signature _____	Student Signature _____
Parking (perpendicular, diagonal, & parallel) Reverse Y-turn, Braking techniques and Skid Control	
Drive 5 Date/Time _____ Instructor Signature _____	Student Signature _____
Simulated road test	
Drive 6 Date/Time _____ Instructor Signature _____	Student Signature _____

Hour 1 BTW Student Observation Date/Time	Hour 2 BTW Student Observation Date/Time	Hour 3 BTW Student Observation Date/Time	Hour 4 BTW Student Observation Date/Time
_____ Instructor Initials    Student Initials	_____ Instructor Initials    Student Initials	_____ Instructor Initials    Student Initials	_____ Instructor Initials    Student Initials